



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**"Jefferson County: Responsible government  
advancing quality of life"**

\*REVISED 05-18-2018

## MEMORANDUM

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** May 16, 2018

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of May 21, 2018

<b>Monday</b> <b>May 21, 2018</b>	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	Intercounty Coordinating Committee (ICC)	9:30 a.m.	Dodge County Administration Building 127 E. Oak St, Juneau
<b>Tuesday</b> <b>May 22, 2018</b>	No Scheduled County Meetings		
<b>Wednesday</b> <b>May 23, 2018</b>	Criminal Justice Collaborating Council (CJCC)	12:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
<b>Thursday</b> <b>May 24, 2018</b>	*Community Action Coalition for South Central WI (Agenda Added)	6:30 p.m.	Waukesha County La Estacion 319 William St, Waukesha
<b>Friday</b> <b>May 25, 2018</b>	Law Enforcement and Emergency Management Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
<b>Saturday</b> <b>May 26, 2018</b>	No Scheduled County Meetings		
<b>Sunday</b> <b>May 27, 2018</b>	No Scheduled County Meetings		

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**DECISION MEETING**

*Steve Nass, Chair; George Jaeckel, Vice Chair; Don Reese, Secretary; Matt Foelker, Blane Poulson*

**ROOM 203, COUNTY COURTHOUSE**

**311 S. CENTER AVE., JEFFERSON, WI 53549**

**8:30 A.M. ON MONDAY, MAY 21, 2018**

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Introduction of Policy Oversight Department Heads**
- 7. Approval of April 30, May 11 and May 17 Meeting Minutes**
- 8. Communications**
- 9. April Monthly Financial Report for Land Information Office-Andy Erdman**
- 10. April Monthly Financial Report for Register of Deeds Office – Staci Hoffman**
- 11. May Monthly Financial Report for Zoning-Matt Zangl**
- 12. Discussion and Possible Action on Preparation of Text Amendment to Comply with Act 67**
- 13. Discussion and Possible Action on Petition R4045A-18 for Kevin Gordon/Nancy Gordon Trust Property, Town of Aztalan, Presented in Public Hearing on March 15 and Postponed for Redesign**
- 14. Request by Jeremy Feutz for a Holding Tank Waiver at W2585 Bakertown Road, Town of Farmington**
- 15. Discussion and Possible Action on an A-3 Lot Line Adjustment for Jack & Kay Bostwick and Chad & Jennifer Breaker, CSM 2134 Near N6485 Kroghville Road, Town of Lake Mills, With No Net Change in Total Acreage**
- 16. Discussion and Possible Action on an A-3 Zone and Natural Resource Zone Lot Line Adjustment for Erdman Trust, CSM 5583 Near N3053 State Road 89, Town of Jefferson**
- 17. Discussion and Possible Action on an A-1 Zone Lot Line Adjustment for Rodney Johnson at N8493 County Road E, Town of Watertown**
- 18. Discussion and Possible Action Reducing the 6-Acre A-3 Zone for Rodney Johnson Approved by Zoning Amendment R3782A-17 on August 8, 2017**
- 19. Discussion and Possible Action on Petitions Presented in Public Hearing on May 17, 2018:**  
**FROM A-1 EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS OR**  
**FROM A-1 TO R-2, RESIDENTIAL**

**R4056A-18 – St Paul’s Evangelical Lutheran Church:** Rezone PINs 012-0816-0831-001 (5.788 Ac) and 012-0816-0824-001 (3 Ac) to bring into conformance an existing church, school, parsonage and teacherage. The sites are at **W1955, W1956, W1949 and W1969 Gopher Hill Road** in the Town of Ixonia. This is in accordance with Sec. 11.04(f)7 or 11.04(f)2 of the Jefferson County Zoning Ordinance.

## CONDITIONAL USE PERMIT APPLICATION

**CU1945-18 – St Paul’s Evangelical Lutheran Church:** Conditional use in either a proposed A-2 zone or an R-2 zone to bring into compliance an existing church, school and parsonage, and to allow conversion of the teacherage for a daycare facility. The sites are at **W1955, W1956, W1949 and W1969 Gopher Hill Road** in the Town of Ixonia, on PINs 012-0816-0831-001 (5.788 Ac) and 012-0816-0824-001 (3 Ac). This request is in accordance with Sec. 11.04(f)7 or 11.04(f)2 of the Jefferson County Zoning Ordinance.

### **FROM A-1, EXCLUSIVE AGRICULTURAL AND FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**

**R4057A-18 – Ronald C Maas:** Rezone all of PIN 032-0815-2621-000 (16.6 Ac) from A-1 to A-2 and part of PIN 032-0815-2621-002 (1.69 Ac) from A-3 to A-2. The site is on **County Road D** in the Town of Watertown. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

## CONDITIONAL USE PERMIT APPLICATION

**CU1946-18 – Ronald C Maas:** Conditional use to create a golf farm/golf course in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance near **N8085 and N8073 County Road D**. This is comprised of all of PIN 032-0815-2621-000 (16.6 Ac) and part of 032-0815-2621-002 (1.69 Ac) in the Town of Watertown, in a proposed A-2 zone.

### **FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

**R4058A-18 – Sonja Kruesel/Dennis & Pamela Staude Trust Property:** Create two, 2-acre building sites from part of PINs 032-0815-3322-002 (7.15 Ac) and 032-0815-3324-000 (20 Ac) along **Switzke and Emerald Roads** in the Town of Watertown. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

### **FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES**

**R4059A-18 – Thomas Wilson/Lindlland LLC Property:** Rezone 24 acres, a part of PINs 010-0615-2643-000 (40 Ac) and 010-0615-2642-000 (40 Ac) along the Bark River and near **Hess Lane** in the Town of Hebron. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

**R4060A-18 – John & Beverly Hachtel:** Rezone PINs 026-0616-3033-000 (39.72 Ac) and 026-0616-3034 (40 Ac) near **Hanson Road** in the Town of Sullivan. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

20. Discussion and Possible Decision on Changing Meeting Dates and/or Times

21. Possible Future Agenda Items

22. Upcoming Meeting Dates

June 15, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

June 21, 7:00 p.m. – Public Hearing in Courthouse Room 205

June 25, 8:30 a.m. – Decision Meeting in Courthouse Room 203

July 13, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

July 19, 7:00 p.m. – Public Hearing in Courthouse Room 205

July 30, 8:30 a.m. – Decision Meeting in Courthouse Room 203

23. Zoning Overview-Discussion Regarding Jefferson County Comprehensive Plan, Jefferson County Agricultural Preservation and Land Use Plan, Jefferson County Zoning Ordinance

24. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Zoning Department upon request.*



# *Intercounty Coordinating Committee*

***Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk Counties***

## **MEETING AGENDA & PROGRAM**

**Officers:**

Chairman

Russell Kottke  
Dodge County  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Vice Chairman

Vern E. Gove  
400 Dewitt Street  
Portage, WI 53901

Secretary

Green Lake County Clerk  
571 County Road A  
Green Lake, WI 54941

Treasurer

Jefferson County UW-Extension  
864 Collins Road  
Jefferson, WI 53549

**Member Contacts:**

Columbia County

Vern E. Gove  
400 Dewitt Street  
Portage, WI 53901

Dodge County

Russell Kottke  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Green Lake County

Harley Reabe  
N5878 Lakeview Dr.  
Green Lake, WI 54941

Jefferson County

Jim Schroeder  
539 E Reinel St  
Jefferson, WI 53549

Marquette County

Bob Miller  
N1305 18<sup>th</sup> Rd  
Dalton, WI 53926

Sauk County

Peter Vedro  
617 Bascom Hill Dr.  
Baraboo, WI 53913

**Mailing Address:**

UW-Extension  
127 E Oak Street  
Juneau, WI 53039

<b>DATE:</b>	May 21, 2018
<b>TIME:</b>	9:30 AM
<b>PLACE:</b>	Dodge County Administration Building (1 <sup>st</sup> Floor) 127 E. Oak Street Juneau, WI 53039

<b>9:00 AM</b>	<b><i>Gathering</i></b>
<b>9:30 AM</b>	<p>Call to Order</p> <p>Pledge of Allegiance</p> <p>Certification of Open Meeting Notice</p> <p>Adoption of Agenda</p> <p>Approval of Previous Meeting Minutes</p> <p>Reports from Visiting Legislative Officials</p> <p>Update of County Issues – WCA</p> <p><b>Program:</b></p> <p><b>Regional Partnerships Related to Planning and Economic Development Including Opportunities for Intergovernmental Collaboration</b></p> <p><i>Mark Aquino Southern Wisconsin Secretary's Director, DNR</i></p> <p>Open Discussion of County Issues</p> <p>Adjourn</p>

## Committee Members

*William F. Hue*  
Circuit Court Judge

*Dwayne Morris*  
County Board Supervisor

*Susan Happ*  
District Attorney

*Paul Milbrath*  
Sheriff

*Carla Robinson*  
Clerk of Circuit Court

*John David*  
Mayor – City of Watertown

*Jeffrey De La Rosa*  
Public Defender's Office

*Brian Dykstra*  
Department of Corrections

*Ben Wehmeier*  
County Administrator

*Kathi Cauley*  
Human Services Director

*J. Blair Ward*  
Corporation Counsel

*Lynn Forseth*  
Literacy Council Executive Director

*Dale Lutz*  
Chiefs & Sheriff Assn. Representative

*Barbara LeDuc*  
President/CEO-Opportunities, Inc.

*Michael Wallace*  
President/CEO-Fort Healthcare

*Gail Scott*  
Health Department Director

*Kendall Wick*  
Child Support Agency Representative

## AGENDA

### JEFFERSON COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – Room #202  
311 S. Center Avenue  
Jefferson, WI 53549

**Wednesday, May 23<sup>rd</sup>, 2018 at 12:00 noon**

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from April 25, 2018 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Report from CJCC/Treatment Coordinator (Holler).
7. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes. (Kristy Gusse)
8. Update on Secure Continuous Remote Alcohol Monitor (SCRAM) and Remote Breath. (Kristy Gusse)
9. Updates on Recidivism Council. (Forseth)
10. Update on monthly jail data. (JESO)
11. Update on Opioid Litigation.
12. Continued discussion on short and long term objectives and programs of the CJCC.
13. Discussion and possible action on changing the name of the Council to Community Justice Collaboration Council.
14. Review Mission Statement.
15. Future meeting dates:

June 27, 2018	12:00 noon
July 25, 2018	12:00 noon
16. Future agenda items.
17. Adjourn.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Annual Meeting Agenda  
Thursday, May 24, 2018  
La Estacion, 319 Williams St, Waukesha, WI 53186  
(Waukesha County)  
Social Time and Dinner 5:30  
Annual Meeting to Convene at 6:30

1. Welcome and Introductions
2. Declaration of Quorum and Call the Meeting to Order (Cathy Ness)
3. Minutes of the 2017 Annual Meeting (Action Needed)
4. Nominating Committee Report
5. Election of Officers (Cathy Ness)
6. Committee Appointments (Action Needed)
7. Executive Director Report
  - a. Program Leader Reports
  - b. WISCAP Accounting Proposal
  - c. Moral Revival, Poor Peoples Campaign
  - d. Update on the CAC Fashion Show
8. Announcement:
  - a. Next Board Meeting and Location (June 28 – CAC Watertown Office)
  - b. Next Annual Meeting will be May 23, 2019 in Dane County.
9. Adjournment

# Office of the Sheriff – Jefferson County



411 S. Center Avenue  
Jefferson, Wisconsin 53549-1703

**Paul S. Milbrath, Sheriff**

**Jeffrey Parker, Chief Deputy**

Paul Wallace  
Administrative Captain



Jerry Haferman  
Patrol Captain



Duane Scott  
Jail Captain

## **AGENDA**

### **LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE**

Jefferson County Courthouse, Room 112  
311 S. Center Ave.  
Jefferson, WI 53549  
May 25, 2018 @ 8:30 a.m.

**DWAYNE MORRIS; KIRK LUND; GREG DAVID; BRANDON WHITE; JAMES BRAUGHLER**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Overview of Open Meetings Law
5. Election of Officers
6. Introduction of Policy Oversight Department Heads (District Attorney & Medical Examiner)
7. Approval of the agenda
8. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
9. Approval of the March 23, 2018 meeting minutes
10. Communications
11. Grants – Update of ongoing or new grants
12. Report from the Sheriff
13. Discuss and make recommendation regarding new deputy position(s) for 2019
14. Review monthly bills and financial items (January, February, March, and April)
15. Report on the budget
16. Review monthly jail and patrol activity reports
17. Discussion and possible action to use jail assessment monies to fund a portion of tile/floor scrubber
18. Discussion and possible action on approving jail assessment fund purchases
19. Next meeting date is June 22, 2018
20. Adjourn

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